# Team Meeting

Date | time 9/16/2022 12:00 AM| Location MS Team

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | Meeting called by | Case study (Group 10) | | Type of meeting | Online | | Facilitator | Francisco Marcó | | Note taker | Kaloyan Andreev | | Note taker | Sava Vasilev | | Meeting called by - Andrius Kupryk, Francisco Marcó, Kaloyan Andreev, Sava Vasilev Please read – Project Plan, Agenda, Design Document, URS  Please bring – Nothing is required |

## Agenda Items

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| --- | --- | --- |
| Topic |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | Project Plan | |  | |
|  | | Structure the GIT repository | |  | |
|  | | Assign tasks to every team member | |  | |
|  | | Create milestones and issues | |  | |
|  | | Update the READme file | |  | |
|  | URS | |  | |
|  | Idea Pitch | |  | |
|  | Network Diagram | |  | |
|  | User Personas | |  | |
|  | Roadmap | |  | |
|  | | Design Document | |  | |
|  | | MoSCaW Table | |  | |

## Other Information

Resources : Agenda’s template - https://templates.office.com/en-us/team-meeting-agenda-informal-tm03463072